

REGULATIONS FOR PARTICIPATION IN THE Intellectual Property & Innovation DAYS CONFERENCE

§1. GENERAL PROVISIONS

1. The provisions of these Regulations apply to Conference Participants. The Regulations define the conditions of participation and organizational rules of the **Intellectual Property & Innovation DAYS** Conference organized by the **University of Gdańsk** with its seat in Gdańsk, ul. Jana Bażyńskiego 8, 80-309 Gdańsk, NIP: 584-020-32-39, REGON: 000001330.
2. The conference will take place on **April 1, 2025** at the **Faculty of Mathematics, Physics and Computer Science, University of Gdańsk, Institute of Computer Science, ul. Wita Stwosza 57, 80-308 Gdańsk**
3. The provisions of the Regulations form an integral part of the conference participation application and are binding on all participants.
4. The language of the Conference is Polish. The organizer notes that one of the workshops will be conducted in English and will be marked accordingly in the program. The speeches will not be translated.
5. Sending the application by filling in the Application Form is tantamount to accepting the Regulations.
6. Privacy Policy – defines the method of data processing. The Privacy Policy constitutes Appendix 1 to the Regulations.

§2. DEFINITIONS

For the purposes of these Regulations, the following definitions have been specified:

1. **Terms and Conditions** – means this document containing a set of rules and conditions of participation in the Conference, available on the website at: <https://ctt.ug.edu.pl/pl/intellectual-property-innovation-days/>
2. **Organizer** – means the **University of Gdańsk** with its registered office in Gdańsk at ul. Jana Bażyńskiego 8, 80-309 Gdańsk
3. **Conference** – means the Conference organized by the Organizer under the name **Intellectual Property & Innovation DAYS**, which takes place at the **Faculty of Mathematics, Physics and Computer Science of the University of Gdańsk, Institute of Computer Science, ul. ul. Wita Stwosza 57, 80-308 Gdańsk**.
4. **Registration** – means notifying the Organizer of an individual's willingness to participate in the Conference by filling out the Registration Form.
5. **Registration Form** – means the form available on the website: <https://ctt.ug.edu.pl/pl/intellectual-property-innovation-days/> used for Registration.

6. **Confirmation of application** – means a message sent by the Organizer to the e-mail address provided by the Participant in the Registration process, confirming the Registration.

7. **Participant** – means an adult natural person with legal capacity who has been indicated in the Application Form.

§3. DATE AND VENUE OF THE CONFERENCE

1. The conference will take place on [1.04.2025] from 08:30 to 15:30 at the **Faculty of Mathematics, Physics and Computer Science, Institute of Computer Science, ul. Wita Stwosza 57,.**

2. If, for reasons beyond the organizer's control, it is impossible or difficult to hold the conference in person at the designated place and time, the organizer reserves the right to cancel or change the location or date of the conference, after informing the Participants of this fact.

§4. CONDITIONS OF PARTICIPATION

1. The condition for participation in the Conference is:

a. Participant registration via the application form available on the Conference website at: <https://ctt.ug.edu.pl/pl/intellectual-property-innovation-days/>

b. acceptance of the provisions of these regulations,

2. Participant registration takes place after receiving confirmation from the organizer to the Participant's e-mail address indicated in the application form.

3. The number of places available for Participants of a conference organized in a stationary mode is limited, after the limit of places is reached, registration of Participants will be impossible.

4. The Organizer will immediately inform via a message posted on the Conference website if the number of applications exceeds the organizational capacity. In such a situation, the Organizer reserves the right to suspend further registration of applications.

5. Each participant should personally register for the conference.

§5. PAYMENTS

1. The conference is a free event for Participants.

§6. TECHNICAL REQUIREMENTS

1. Participant registration and browsing the Conference website requires an Internet connection via a computer or mobile device that allows access to web browsers.

§7. PARTICIPANTS' RESPONSIBILITIES

1. The participant is obliged to provide correct data in the registration form. Providing incorrect participant data may prevent participation in events taking place during the conference.

2. The participant is obliged to read the Regulations.

§8. CANCELLATION

1. A Conference Participant may cancel their participation in the event by submitting a cancellation of Conference Participation no later than March 23, 2025.

2. The cancellation of Conference Participation should be sent to the Organizer's e-mail address indicated on the Conference website.

3. The absence of a participant or the lack of remote participation in the Conference does not constitute a resignation from participation in the Conference.

§9. COMPLAINTS

1. All complaints of Conference Participants against the Organizer should be submitted in writing via e-mail or to the address of the Organizer's registered office and should include: the name and surname of the person submitting the complaint, the correspondence address, the e-mail address biuro@ctt.ug.edu.pl, the subject of the complaint, the date of the event, and an indication of the circumstances underlying the complaint.

2. The Conference Participant may submit a Complaint no later than 3 days from the end of the Conference.

3. No complaints will be considered after the aforementioned deadline.

4. The Organizer shall consider the complaint within 14 working days from the date of its submission and shall communicate its position to the complainant in the form in which the complaint was submitted.

§10. LIABILITY

1. The organizer declares that he exercises due diligence in selecting speakers for the conference in order to ensure the highest possible level of expertise.

2. The Organizer reserves the right not to be held responsible for the content of the speeches of the speakers and other conference participants and the consequences of the audience applying any advice or positions formulated by the speakers and other conference participants.
3. The Organizer is also not responsible for other circumstances preventing or hindering participation in the Conference not caused by the actions or omissions of the Organizer.
4. In the event that the Conference does not take place for reasons solely attributable to the Organizer, the Organizer shall promptly inform the Participant thereof.
5. The Organizer reserves the right to make changes to the Conference program, change speakers, and cancel the Conference in the event of unforeseeable circumstances beyond the Organizer's control. In the event of the Conference being canceled, the registered Participants will be informed and any participation fees paid will be refunded by bank transfer.

§11. RULES FOR THE USE OF IMAGE, VOICE AND STATEMENTS

1. The Organizer declares, and the Participant agrees, that the course of the Conference will be recorded in the form of an audiovisual recording and/or photographs, and that the works thus created may be used for the Organizer's documentation, information or promotional purposes, including in particular through:
 - a. publications on the Organizer's websites,
 - b. publications in social media communication channels (LinkedIn, YouTube)
2. The Participant authorizes the Organizer to use his/her image and voice, as well as the content of the statement given during the lecture discussion, for dissemination for the purposes listed in paragraph 3 above, and hereby grants non-exclusive and free of charge consent, without time and territorial restrictions, for their use by the Organizer and any persons authorized by the Organizer. 3 above, and hereby grants non-exclusive and free of charge consent, without time and territorial limitations, for their use by the Organizer and any entities authorized by the Organizer in the fields of exploitation specified above.

§12. FINAL PROVISIONS

1. The Organizer reserves the right to change the Conference program, in particular by changing the times of speeches, changing the speakers or the location of the Conference, as well as changing the Conference formula from a stationary/hybrid to an online event, changing the date of the Conference or cancelling the Conference.
2. The Organizer will make every effort to ensure that the detailed conference program is posted on the event website approximately two weeks prior to the conference.
3. The Participant acknowledges that they will receive information about subsequent editions of the Conference, if any, by e-mail.
4. These regulations shall be effective from the moment of their publication on the Organizer's website.
5. The Organizer reserves the right to change the regulations at any time, with the proviso that the changes made shall be effective from the moment they are made public. The version of the regulations from the date of participant registration shall be binding.